

# **Caleb University Admission Process**

Welcome to Caleb University Admission Application Portal System (AAPS) - A starting point to advancing your academic career pursuit.

To apply for any of our programs (please make sure you go through the accredited courses we offer)

To begin visit https://www.admission.calebuniversity.edu.ng

 Click on "Register" link on the APPS homepage to create an application profile and enter your profile details (full name, email and password).

#### Verification of email address

A mail containing a link is sent to your email address to verify your email and directs you to continue with the application process. This link logs you in and redirect you to decision page automatically.

### Decision page

On this page, you choose what you want to do from the three categories outlined. As a fresh applicant, you definitely would want to go with category one which has the following outlined programs for registration (JUPEB, Undergraduate, Postgraduate and CBS). If you are a returning applicants, you will definitely want to choose from other categories to continue. This leads you to payment page.

#### Payment

On clicking your preferred programme, you are to make payment appropriately

**Note**: if you have a coupon code from any of our correspondent, kindly apply it before you go on to check out.

- After payment, check your registered email as vital information such as application code, confirmation of payment receipt and link for your application page would have been sent for you to continue to the next phase.
- Click on the link sent to your email to access your application form page and apply the application PIN to fill the form.
- Continue with the application and in case there is a need to save your application, you can save to continue later. A link would be generated and sent to your email to continue your application at your convenience. Note: this link will only be valid for 10 days.
- Fill the application form accordingly and then upload the required document based on your programme of choice.

**Note:** Passport photograph: should be a JPG file, of 75x75px or 100x100px and a picture size of 100kb.

- Submit
- o Download a copy of your filled application form.

**Note:** For Postgraduate students, a reference link would be sent to your supplied referee.

## SIGNED

**Caleb University ICT Directorate** 

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