



**CALEB  
UNIVERSITY**

**Km 15, Ikorodu-Itoikin Rd, Imota, Lagos**

# **COLLEGE OF POST GRADUATE STUDIES (COPOS)**

## **HAND BOOK**

## PHILOSOPHY

Caleb University is committed to the training of future leaders imbued with ability and integrity, focusing on overall success building. In this regard, the University shall inculcate in the students, sound academic knowledge, commendable character building, unparalleled entrepreneurial skills and a rich culture.

## OBJECTIVES

The objectives of the University are to:

- produce highly skilled manpower and well-rounded Postgraduates that will positively contribute to the labour market with potentials of becoming employers of labour.
- provide appropriate industrial and entrepreneurial training anchored on relevant research programme in partnership with leading business organizations.
- produce internationally acceptable Postgraduates with skills and competence for employability in the linguistic neighbourhood of Nigeria and beyond.
- create an enabling environment that would promote the advancement of learning and hold out to all persons without distinction of race, creed, sex, religion and political conviction.

- undertake any other activity that would contribute to teaching, research and public service as expected of a University of high standard.

## **VISION**

To be an innovative leader in producing impactful human resource, and sustaining Excellence in Learning, Service and Godly Character.

## **MISSION**

Providing opportunities for a globally competitive education and Research in a godly environment with visible and positive societal impact.

## **CORE VALUES**

Godliness Innovation Service Integrity, Teamwork, Excellence, Creativity

## **HISTORY**

The origin of the Postgraduate College at Caleb University is traceable to the setting up of a Postgraduate Committee in 2011 under Prof. Akinwande who undertook the preparation of guidelines and modality and it was further extended to Prof. Okedele. Based on the Committee's report, Senate approved the establishment of the Postgraduate College and commenced with the Department of Architecture in the 2014/2015 academic session with (9) nine students under the tutelage of Prof. Olukunle Iyanda as Dean. The Postgraduate regulations underwent extensive revision to reflect new developments and programmes by the Postgraduate College Board which were approved by senate during the 2014/2015 academic session, while the

first edition of the Postgraduate Education at Caleb University aims at impacting specialized knowledge and skills leading to the attainment by the student of a high level of expertise in a specific field of Architecture, Business Administration, Accounting and Finance, Economics, Mass Communications, and in the core sciences such as Computer Sciences. These objectives are met through the institution of appropriate mix advanced courses, provisions of excellent research and library facilities, as well as teaching supervision by highly experienced Postgraduate academic staff. In general, considerable efforts are being made on a continuous basis by the university to provide a conducive environment for Postgraduate study.

### **GENERAL REGULATIONS GOVERNING POSTGRADUATE ADMISSIONS**

Admission is open to all qualified candidates irrespective of gender, race, religion, and political leaning. All candidates applying for admission into any course must possess a minimum of (Five) 5 'O' Level credit passes at one or two sittings at most. Two of the credit passes must be in English Language and Mathematics and any other three as may be specified in the Regulations for admission into the respective Colleges/Departments. Candidates applying for Master's Degree/MPhil and Ph.D. Degree Programmes must possess appropriate degree qualifications.

A Bachelor's degree qualification as deemed fit for each programme but not less than a Second Class lower degree or a Postgraduate Diploma as appropriate and as determined from time to time by the Board of the College

of Postgraduate Studies in the case of Master's degree programmes and acceptable postgraduate degrees in the case of the MPhil/Ph.D. programmes.

At the time of registration, each candidate will be required to present on demand, the originals of the certificate or any other acceptable evidence of the qualifications on the basis of which his offer of admission has been made.

If at any point in time, a candidate does not possess any of the qualifications which he claims to have acquired, his/her admission will be withdrawn from the University. Students shall on admission, pay to the University, the fees prescribed by the University.

### **Transfer of Candidate**

Transferring candidates from other Universities shall be required to hold the minimum qualifications for entry into Caleb University. Application form for admission by such student is obtainable from the Academic Office of the Registry on the payment of the prescribed fee.

### **Duration of Programmes**

The following shall normally be the duration for the completion of Postgraduate degrees:-

1. Postgraduate Diploma (PGD) – Two Semesters
2. Masters of Science (M.Sc.) - Four Semesters
3. Doctor of Philosophy (Ph.D) - 6 Semesters

### **LIST OF THE POSTGRADUATE COURSES OFFERED:**

## DEPARTMENT OF ARCHITECTURE

- ✓ Ph.D Architecture
- ✓ M.Sc Architecture

## DEPARTMENT OF ACCOUNTING, FINANCE & TAXATION

- ✓ M.Phil./Ph.D Accounting
- ✓ M.Sc Accounting
- ✓ M.Sc Accounting/ACTI
- ✓ PGD Accounting
- ✓ M.Phil./Ph.D Finance
- ✓ M.Sc Finance/ACIB
- ✓ M.Sc Finance



## DEPARTMENT OF ECONOMICS

- ✓ M.Phil./Ph.D Economics
- ✓ M.Sc Economics
- ✓ PGD Economics

## DEPARTMENT OF COMPUTER SCIENCE

- ✓ M.Phil./Ph.D Computer Science
- ✓ M.Sc Computer Science
- ✓ PGD Computer Science



## DEPARTMENT OF MASS COMMUNICATION

- ✓ M.Phil./Ph.D Mass Communication
- ✓ M.Sc Mass Communication
- ✓ PGD Mass Communication

## DEPARTMENT OF BUSINESS ADMINISTRATION

- ✓ Masters, Business Administration (MBA)

## SPECIALIZATION

MBA/ACTI

MBA/ACIB

MBA Human Resource

MBA General Business

MBA Management

MBA Marketing

MBA International Business

- ✓ PGD Management
- ✓ M.Sc Management
- ✓ M.Phil/PhD Management

## DEPARTMENT OF POLITICAL SCIENCE & INTERNATIONAL RELATIONS

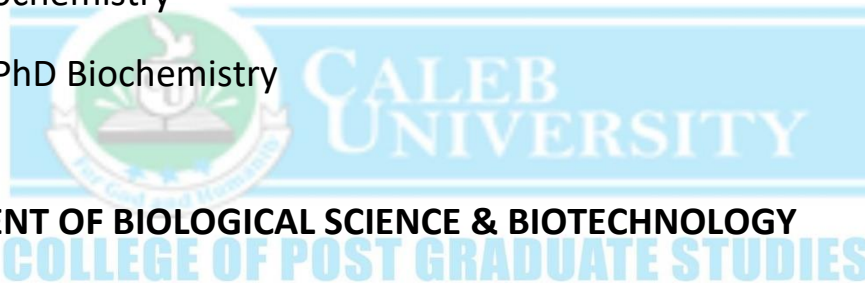
- ✓ M.Phil/PhD Political Science



- ✓ M.Sc Political Science
- ✓ PGD Political Science
  
- ✓ M.Phil/PhD International Relations
- ✓ M.Sc International Relations
- ✓ PGD International Relations

#### **DEPARTMENT OF CHEMISTRY & BIOCHEMISTRY**

- ✓ PGD Biochemistry
- ✓ M.Sc Biochemistry
- ✓ M.Phil/PhD Biochemistry



#### **DEPARTMENT OF BIOLOGICAL SCIENCE & BIOTECHNOLOGY**

- ✓ PGD Microbiology

#### **ACADEMIC PROGRAMMES and DURATION**

The duration of a course of study is determined on departmental basis and by the NUC Minimum Benchmark for each course of study. A student who fails to complete his/her study within the stipulated period shall be allowed an additional two semesters within which he/ she must Postgraduate.

#### **TYPES AND DURATION OF DEGREES TO BE AWARDED**

#### **COLLEGE OF ARTS, SOCIAL AND MANAGEMENT SCIENCES**



## DEPARTMENT OF ECONOMICS

<b>Degree Min</b>	<b>Duration</b>
Postgraduate Diploma	2 semesters
Master of Science (Economics)	4 Semesters
M.Sc. Economics (Taxation) / ACTI(Economics)	4 Semesters
Ph.D. Economics	8 Semesters

## DEPARTMENT OF BUSINESS ADMINISTRATION

<b>Degree Min</b>	<b>Duration</b>
Master of Business Administration	4 Semesters
Master of Business Administration/ACIB	4 Semesters
Master of Business Administration (Taxation) / ACTI	4 Semesters

## DEPARTMENT OF ACCOUNTING & FINANCE

<b>Degree Min</b>	<b>Duration</b>
Postgraduate Diploma (Accounting)	2 Semesters
Master of Science (Accounting)	4 Semesters
Master of Science Accounting (Taxation) / (ACTI)	4 Semesters
Master of Science (Finance)	4 Semesters
Master of Science Finance / ACIB)	4 Semesters
Master of Science Finance (Taxation) / ACTI	4 Semesters
Ph.D Accounting/Finance	8 Semesters

## DEPARTMENT OF POLITICAL SCIENCE AND INTERNATIONAL RELATIONS

<b>Degree Min</b>	<b>Duration</b>
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Postgraduate Diploma (Political Science)	2 Semesters
Master of Science (Political Science)	4 Semesters
Postgraduate Diploma (International Relations)	2 Semesters
Master of Science (International Relations)	4 Semesters

### DEPARTMENT OF MASS COMMUNICATION

Degree Min	Duration
Postgraduate Diploma (Mass Communication)	2 Semesters
Master of Science (Mass Communication)	4 Semesters

### COLLEGE OF PURE AND APPLIED SCIENCES

Department	Degree Min	Duration
Department of Computer Science	Postgraduate Diploma (Computer Science)	2 Semesters
Department of Computer Science	Master of Science (Computer Science)	4 Semesters
Department of Computer Science	Ph.D. (Computer Science)	8 Semesters

### College of Environmental Sciences and Management

Department	Degree Minimum	Duration
Department of Architecture	Master of Architecture	4 Semesters
Department of Architecture	Ph.D. Architecture	8 Semesters

## ADMISSION REQUIREMENTS and REGULATIONS

### General Information

- The academic calendar is organized in semesters. Programmes are made up of courses which are coded by levels of academic progression and are assigned credits. Each course is examined at the end of the semester.
- Each academic unit shall provide detailed information about the structure of programmes leading to the award of Postgraduate degrees in that unit and offer advice and counselling to students.
- It shall be the responsibility of each student of the University to know both the specific requirements of the Postgraduate degree for which he/she is registered as well as the rules, regulations and policies of the University and the relevant academic unit.
- It shall be the responsibility of each student to ensure that the courses selected satisfy the requirements for the award of the Postgraduate degree sought.

- Every student by the act of registering agrees to abide by all rules, regulations and policies of the University and of the relevant academic unit.
- Each student is required to acquaint himself/herself with the general information outlined in this handbook and any relevant information from the academic unit(s) in which he/she is enrolled. Students may consult their Head of Department or the Dean of Postgraduate Studies for additional information.
- Exemption from any of these General Regulations may be granted only by the express permission of the Academic Board on the recommendation of the Board of Postgraduate Studies and the appropriate College Management Committee.
- The University reserves the right to change rules, regulations and policies, as well as programme and course requirements outlined in this handbook without prior notice.

### **General Requirements**

To be admitted to a programme leading to the award of a higher degree, a candidate must have obtained a good first degree, at least a second class lower division, in an appropriate field of study at the Caleb University or any other recognized University. A PGD at credit/merit level pass is also acceptable. The Board of College of Postgraduate Studies shall consider all the

recommendations made from academic departments for admission and decide which candidates maybe admitted. A departmental admission committee is to be chaired by an academic staff of the Rank of Senior Lecturer and above. In a situation where these ranks are not available in a department, a Lecturer I may chair such committee.

### **Application**

Each candidate must complete the required application forms. Application for admission to programmes shall be submitted to the College of Postgraduate Studies. Forms for three referees' confidential reports, transcripts and certified copies of certificates shall be provided along with the main application forms. However, in exceptional cases, the completed application forms, referees' reports, transcripts and certified copies of certificates shall be sent directly to the Dean, College of Postgraduate Studies or submitted by the applicant in a sealed, signed and stamped envelope. Applications shall be considered in the first instance by the academic unit in which the applicant wishes to study.

The academic unit shall satisfy itself of the suitability of the candidate and the availability of resources, both material and human, for the successful completion of the candidate's work. An interview and/or a qualifying examination may be administered by the Department/Centre/Institute to determine the suitability of an applicant. The Head of the academic unit after due consultation with the Department Postgraduate Board of Studies

shall submit in writing to the Board of Postgraduate Studies a statement on the suitability or otherwise of each applicant.

### **Course of Study**

A candidate who is admitted to a Postgraduate programme shall be required to follow the approved course of study over the prescribed period. Students must be regular and punctual for their academic work over the period of their candidature in the academic unit unless otherwise permitted by the Head of Department in writing.

### **Academic Session**

The regular academic session shall comprise two semesters, as follows:

First Semester: October – February

Second Semester: April– July

### **Structure of Semester**

#### 1. Regular Semester

A semester shall normally be of 17 weeks duration and shall be structured as follows:

14weeks of teaching

1 week of revision

2 weeks of examinations

## **COLLEGE of PURE and APPLIED SCIENCES (COPAS)**

### **❖ DEPARTMENT OF COMPUTER SCIENCE**

#### **PROGRAMMES OFFERED**

1. Postgraduate Diploma (PGD)
2. Master of Science. (M.Sc.)
3. Master of Philosophy (M.Phil.)
4. Doctor of Philosophy (Ph.D.)

#### **1. AREAS OF SPECIALISATION**

1. Computer Architecture
2. Information Systems
3. Software Engineering
4. Database Systems and Information Retrieval/Data Engineering
5. Data Communications and Networks
6. Artificial Intelligence
7. Cybersecurity and Computer Forensics
8. Human Computer Interactions
9. Machine Learning and Robotics
10. E- Systems





11. Data Science
12. Biocomputation
13. Information Management and Analytics
14. Mobile and Internet Computing
15. Real World Computing
16. Theoretical Computing Science
17. Computer Programming

## **PROGRAMMES PHILOSOPHY**

### **M.Phil. (Computer Science)**

The M.Phil. Programme is designed to meet the research needs of the candidates with the M.Sc. degree in Computer Science. It is intended to foster the development of independent research skills to enhance their ability to proceed to the Ph.D. degree programme. The M.Phil. Computer Science degree is mainly by course work and research activities in Computer Science. Research for this degree will be independently carried out by the candidates under the supervision of members of staff of the Department. The M.Phil. Programme is designed to give more basic research opportunities and more exposure to master-level course work and seminars to the prospective candidates. The programme is also designed to extend frontiers of knowledge, particularly in computer science and information technology,

which are areas of intense research and application activities worldwide. Through this programme much needed research and leadership personnel for academics, institutions, government and industry will be produced for national and international deployment.

### **Ph.D. (Computer Science)**

The Ph.D. in Computer Science is a research degree which culminates in a unique thesis that demonstrate original and creative research-oriented degree, the Ph.D. in Computer Science prepares exceptional students for careers at the cutting edge of academia, industry and government. Students are expected to demonstrate excellence in both defining and executing a substantial research project that forms a novel contribution to the state of art in computing. With a highly individualised programme of study, the degree provides students with depth in their chosen research area coupled with a rigorous breadth of knowledge across the discipline. The Ph.D. students also become visible members of the research community by publishing research and through oral presentations at conferences and research seminars. Upon completing the Ph.D. programme, students are able to set their own research direction, teach and advise students, and work at the forefront of cutting-edge research in academia or at an industrial laboratory.

### **PROGRAMMES OBJECTIVES**

#### **M.SC./M.PHIL. (COMPUTER SCIENCE)**

The specific objectives of the programmes are to:

- I. Expose candidates to current researches and methodological models particularly in the Computer Science and Information technology, which are areas of intense research and application activities worldwide;
- II. Provide and promote sound practical and theoretical training in computer hardware, software and application areas, that will make the students useful in both private and public sectors of the economy; enable candidates to identify computing and information technology related problems and proffer recommendations and strategies for their solutions, and
- III. Develop in candidates the mastery of appropriate skills to articulate a critical analysis of advanced studies in computer science and information technology.

### **Ph.D. (Computer Science)**

The objective of the Ph.D. in Computer Science programme is to educate highly qualified

Researchers required for the expansion of fundamental knowledge and technological innovation through research and development, as well as the needs of institutions of higher learning.

### **ADMISSION REQUIREMENTS**

### **MASTER OF PHILOSOPHY (COMPUTER SCIENCE)**

a) The requirements for admission into the M.Phil. degree programme consist of:

- i. M.Sc. in Computer Science from Caleb University, Nigeria with a CGPA of not less than 3.0 on a 5-point credit scale or a minimum overall score of 55%, or
- ii. M.Tech. or M.Sc. in Computer Science from other recognized institutions with a CGPA of not less than 3.0 on a 5-point credit scale or a minimum overall score of 60%.
- iii. All applications for the programme shall be subjected to other School of Postgraduate Studies regulations and departmental carrying capacity.

#### **b) Requirements for Transfer to Ph.D. Degree Programme**

A student who enters the M.Phil. degree programme may be allowed to transfer to Ph.D. programme if hee/she makes a satisfactory progress in his/her study. Such a student will be expected to fulfill the following requirements:

- i. Candidate has completed all course work with a CGPA of not less than 3.5;
- ii. Candidate successfully presented at least two seminars; proposal and progress seminars,
- iii. Candidate prepares and submits to the School of Postgraduate Studies through the Department, a research plan considered suitable for pursuing a Ph.D. degree.

- iv. Candidate presents a detailed report of research work done up to the time and submit to the School of Postgraduate Studies any relevant published and unpublished materials (if any) that can be assessed by the Department;
- v. Candidate passes an oral transfer examination to be conducted by the School of Postgraduate Studies with the panel of examiners drawn from his/her Department on the subject of the research and related topics to the field of study; and
- vi. Fulfilled all other conditions as prescribed by Board of School of Postgraduate Studies of the University.

### **DOCTOR OF PHILOSOPHY (COMPUTER SCIENCE)**

The requirements for admission into the Ph.D. programme consist of:

- i. M.Sc. in Computer Science from the Caleb University, Nigeria with a CGPA of not less than 3.0 on a 5-point credit scale, or
- ii. M.Tech. or M.Sc. in Computer Science from other reputable institutions with a CGPA of not less than 3.0 on a 5-point credit scale or a minimum overall score of 60%, or
- iii. M.Phil. in Computer Science from the Caleb University Nigeria or other a recognized/reputable universities with a CGPA of not less than 3.5 on a 5-point scale credit scale or a minimum overall score of 60%.

## **COLLEGE OF ARTS, SOCIAL AND MANAGEMENT SCIENCES (CASMAS)**

### **❖ DEPARTMENT OF ACCOUNTING, FINANCE AND TAXATION**

#### **PHILOSOPHY**

The philosophy of the Postgraduate degrees – PGD, M.Sc. and M.Phil/PhD Accounting and Finance programmes is to provide graduate education and training which develops and deepens the spirit of enquiry and responsibility in the graduate students, to take on research, teaching and administrative responsibilities, in public and private sectors of the national and global economies.

#### **OBJECTIVES**

The Postgraduate degrees in Accounting and Finance programmes are designed to provide specialist education and training for researchers, in tertiary institution as well as for high level business managers. It requires general familiarity with critical knowledge of the various segments in the accounting and finance disciplines. A successful completion of the doctoral programme requires an ability to make full and intensive use of relevant concepts, tools, modern accounting and finance techniques and an ability to communicate these to other people. In other words, the doctoral graduate should be able to impart his or her knowledge to others as colleagues, subordinates or students.

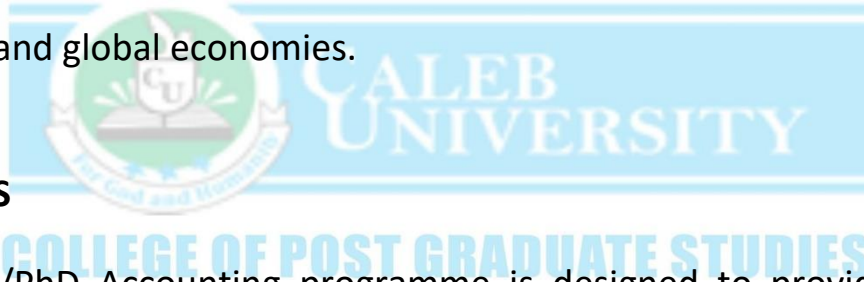
Programmes in Department of Accounting, Finance and Taxation:

- ❖ ACCOUNTING PGD
- ❖ MSC ACCOUNTING
- ❖ M.Phil/Ph.D. ACCOUNTING

## **M.Phil/Ph.D. ACCOUNTING:**

### **PHILOSOPHY**

The philosophy of the M.Phil/PhD Accounting programme is to provide graduate education and training which develops and deepens the spirit of enquiry and responsibility in the graduate students, to take on research, teaching and administrative responsibilities, in public and private sectors of the nation and global economies.



### **OBJECTIVES**

The M.Phil/PhD Accounting programme is designed to provide specialist education and training for researchers, in tertiary institution as well as for high level business managers. It requires general familiarity with critical knowledge of the various segments in the accounting discipline. A successful completion of the doctoral programme requires an ability to make full and intensive use of relevant concepts, tools, modern accounting techniques and an ability to communicate these to other people. In other words, the doctoral graduate should be able to impart his or her knowledge to others as colleagues, subordinates or students.



## ❖ M.Phil./Ph.D. FINANCE COURSES

### Philosophy

To broaden and deepen the intellectual capacity of students and strengthen their research capability to prepare them for academic positions in universities and other tertiary institutions as well as management positions in both public and private sector.

### AIMS AND OBJECTIVES

The University's M.Phil./Ph. D programme in Finance seeks to:

Develop prospective academics and researchers and financial analysts by broadening the intellectual and research capabilities of the candidates.

Other programmes in Department of Accounting, Finance and Taxation

Ph. D FINANCE

FINANCE MSc

MSC FINANCE / ACIB

TAXATION/ACTI, Programmes -

MSc FINANCE (TAXATION)/ACTI,

MSc ECONOMICS (TAXATION)/ACTI &

MBA (TAXATION)/ACTI PROGRAMMES

MSC ACCOUNTING (TAXATION)/ ACTI



## **COLLEGE of ARTS, SOCIAL and MANAGEMENT SCIENCES –**

### **❖ ECONOMICS**

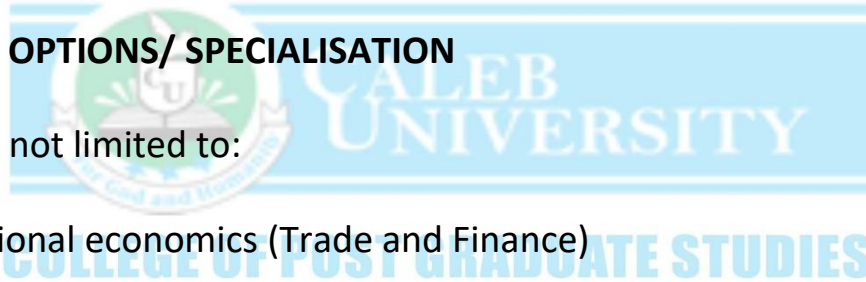
#### **PROGRAMMES OFFERED**

1. Postgraduate Diploma (PGD)
2. Master of Science (M.Sc.)
3. Master of Philosophy (M.Phil.)
4. Doctor of Philosophy (Ph.D.)

#### **AVAILABLE OPTIONS/ SPECIALISATION**

Include but not limited to:

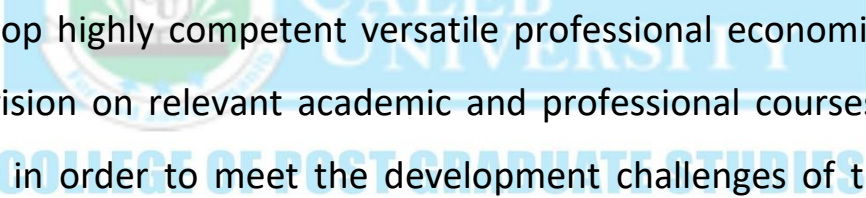
- i. International economics (Trade and Finance)
- ii. Monetary theory and policy
- iii. Development theories
- iv. Development finance
- v. Taxation and fiscal policy
- vi. Transport economics
- vii. Agricultural economics and business



## MASTER OF SCIENCE-MSC ECONOMICS

### OBJECTIVES

The MSc degree in economics is designed for the use of advanced economic principles in the understanding of economics problems at all levels of analysis, and to equip aspiring economists in research, government and business with a range of skills for problem identification, problem conceptualisation, analysis, evidence-based policy design, policy implementation and review. More specifically, the objectives of the programme are:

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- i. To develop highly competent versatile professional economists through the provision on relevant academic and professional courses which are required in order to meet the development challenges of the Nigerian economy in the context of globalization.
  - ii. To rigorously train highly competent personnel for academic career and groom middle and top management personnel in the areas of energy and petroleum, manufacturing, industry, banking and finance.
  - iii. To equip academic researchers and economic policy makers with the basic economic management tools needed for more scientific economic management decision making, and research

iv.To provide the necessary training to enable further study at the doctoral level.

v.To produce higher level economic management manpower capable of assuming executive position in government, finance, industry and other purpose-driven organisations driven by strong economic forecasting and planning

#### **47.5. ADMISSION REQUIREMENTS**

To qualify for admission to the MSc programme in economics, whether run on a part or full time basis, an applicant shall be required to fulfil the following entry conditions:

i.Candidates must satisfy the matriculation requirements of CALEB University including credit passes in English Language and Mathematics.

ii.Possession of Bachelor of Science degree in economics of CALEB University or of any other University recognized by the Senate of CALEB University with a minimum of second class lower or a CGPA of 3.00 on a five point scale.

iii.Possession of PGD in cognate discipline with not less than upper credit.

iv.Possession of Bachelor of Science degree in a cognate discipline with a minimum of second class lower or a CGPA of 3.00 on a five point scale, plus a Postgraduate Diploma in economics with not less than a credit level pass.

v. Candidates who possess a 3<sup>rd</sup> class bachelor's degree in economics plus the Post Graduate Diploma of CALEB University in economics or cognate disciplines, or similar/equivalent Diplomas recognized by the Senate of CALEB University with not less than a credit level pass.

vi. An acceptable level of "Pass" in any M.Sc. entry qualifying Examination conducted by the University.



### ❖ **POSTGRADUATE DIPLOMA (PGD) PROGRAMME IN INTERNATIONAL RELATIONS**

The M.Phil./Ph.D. programme is designed for either full-time or part-time study. Specifically, the course duration is as follows:

## **Course Structure**

- i.M.Phil. programme consists of course work and defended dissertation within a minimum period of 4 semesters for full-time students and a maximum of 6 semesters for part-time students.
- ii.Part-time students will normally spend additional 2 semesters over and above the duration of full time students (minimum of 6 semesters and maximum of 8 semesters).
- iii.Doctor of Philosophy (Ph.D. Economics) programme consists of course work, two (3) graded seminars and defended Thesis. The minimum duration is 6 semesters and maximum of 10 semesters for full-time students.
- iv.Part-time students will normally spend a minimum of 8 semesters and a maximum of 12 semesters.

## **PHILOSOPHY**

The main objective of the programme in International Relations is to produce knowledgeable individuals who have a firm grasp of the theories and concepts in the discipline which they can apply to come up with proper solutions to national and global issues.

## **AIMS and OBJECTIVES**

The objectives of the programme are to:

- a. To produce requisite manpower with necessary skills that can help in resolving international problems.
- b. To produce individuals who can contribute their quota to national development through the knowledge of international relations
- c. To raise up a crop of scientifically minded individuals who, with their knowledge of international relations theories, will become distinguished and sufficiently specialized in diplomacy and practice of foreign relations

### **ADMISSION REQUIREMENTS**

- a. Candidates must satisfy the matriculation requirements of the University, which is five (5) Ordinary level credits, including English Language at the Ordinary Level
- b. Candidates with, at least, 3rd Class Bachelor's degree in a relevant Social Science discipline or History from an accredited University
- c. Candidate with an approved qualification adjudged to be equivalent to a first degree

### **❖ MASS COMMUNICATION**

#### **PROGRAMMES OFFERED**

1. Postgraduate Diploma (PGD)
2. Master of Science (M.Sc.)
3. Master of Philosophy (M.Phil.)



#### 4. Doctor of Philosophy (Ph.D.)

##### **AVAILABLE OPTIONS/SPECIALISATION**

- i. Public Relations and Advertising
- ii. Broadcasting
- iii. Journalism
- iv. Film/Cinematography
- v. Development Communication
- vi. Behaviour Change Communication
- vii. Media Studies



##### **M.Phil. (Communication and Media Studies)**

The specific objectives of the programmes are to:

- i. expose candidates to current researches and methodological models particularly in the Communication and Media Studies areas which are areas of intense research and application activities worldwide;
- ii. provide and promote sound practical and theoretical training in the areas of communication and media studies that will make the students useful in both private and public sectors of the communication and media environment; enable candidates to identify communication and media related problems and proffer recommendations and strategies for their solutions, and

iii. develop in candidates the mastery of appropriate skills to articulate a critical analysis of advanced studies in communication and media environment.

### **Ph.D. (Communication and Media Studies)**

The objective of the Ph.D. in Communication and Media Studies programme is to educate highly qualified researchers required for the expansion of fundamental knowledge and communicative and media innovation through research and development, as well as the needs of institutions of higher learning.

### **Requirements for Transfer to Ph.D. Degree Programme**

A student who enters the M.Phil. degree programme may be allowed to transfer to the Ph.D. programme if he/she makes a satisfactory progress in his/her study. Such a student will be expected to fulfil the following requirements:

- i. candidate has completed all course work with a CGPA of not less than 3.5;
- ii. candidate successfully presented at least two seminars; proposal and progress seminars,
- iii. candidate prepares and submits to the School of Postgraduate Studies through the Department, a research plan considered suitable for pursuing a Ph.D. degree;

- iv.candidate presents a detailed report of research work done up to the time and submit to the School of Postgraduate Studies any relevant published and unpublished materials (if any) that can be assessed by the Department;
- v.candidate passes an oral transfer examination to be conducted by the School of Postgraduate Studies with the panel of examiners drawn from his/her Department on the subject of the research and related topics to the field of study; and
- vi.fulfilled all other conditions as prescribed by the Board of School of Postgraduate Studies of the University.

### **Selection Process**

There will be a qualifying written examination for all candidates seeking admission into the postgraduate programmes in Communication and Media Studies of the University. Admission may be offered to all candidates satisfying the eligibility requirements subject to viable groups and availability of teaching facilities. Admission will be finally determined strictly by their performance in the examination.

#### **❖ Programmes in POLITICAL SCIENCE**

- i. PGD in Political Science
- ii. M.Sc. Political Science

### **POSTGRADUATE DIPLOMA (PGD) IN POLITICAL SCIENCE**

## Philosophy

The Post Graduate Diploma programme in Political Science is designed to avail candidates whose initial discipline is either not Political Science or do not make the requisite class of degree to enable them undergo the Master's programme in Political Science. In doing this the programme is a dual response both to the needs of the Nigerian society for skilled manpower in diverse areas of public life including public administration, diplomacy, rural development and avail more Nigerians the opportunity to understand the workings of government institutions and processes with a view to enhancing the sustainability of Nigeria's democratic project.

## Aims and Objectives

The objectives of the programme are to:

- a. Train graduates in all disciplines to develop ability for critical thinking and judgment through a broad knowledge of theoretical and practical issues in politics, administration and diplomacy
- b. Trained skilled manpower for educational institutions, public bureaucracy, private sector and international agencies.
- c. Enable graduates to acquire entrepreneurial skills that will make them successful in public life and to become self-employed
- d. Produce graduates who are equipped with relevant ICT knowledge and skills that will assist them in future work in academia, public bureaucracy, private enterprises and international organisations.

Therefore, throughout the programme, emphasis is placed on training in research techniques and the development of analytical skills that can be applied to solving socio-economic problems.

### **ADMISSION REQUIREMENTS**

- a. Candidates must satisfy the matriculation requirements of the University, including English Language and Mathematics at the Ordinary Level
- b. Candidates with, at least, a Third Class Bachelor's degree in an NUC-accredited related discipline from an approved university
- c. Candidates with a Higher National Diploma in a cognate discipline awarded by a recognized institution with not less than an Upper Credit

### **PROGRAMME STRUCTURE, COURSES AND COURSE DESCRIPTION**

#### Course Duration

The duration of the programme is two semesters made of course work only in the first semester and course work plus research project in the second semester. The choice of elective courses and the dissertation topic shall reflect the student's area of interest.

#### Areas of Concentration

Available areas of concentration are

- i. Nigerian Government and Politics

ii.Public Administration and Policy Analysis

iii.International Relations

iv.Comparative Politics and Development Studies

### **Caleb University Admission Process**

*Welcome to Caleb University Admission Application Portal System (AAPS) - A starting point to advancing your academic career pursuit.*

To apply for any of our programs (please make sure you go through the **accredited courses** we offer)

To begin visit <https://www.admission.calebuniversity.edu.ng>

- Click on “**Register**” link on the AAPS homepage to create an application profile and enter your profile details (full name, email and password).
- **Verification of email address**  
A mail containing a link is sent to your email address to verify your email and directs you to continue with the application process. This link logs you in and redirect you to decision page automatically.
- **Decision page**  
On this page, you choose what you want to do from the three categories outlined. As a fresh applicant, you definitely would want to go with category one which has the following outlined programs for registration (JUPEB, Undergraduate, Postgraduate and CBS). If you are a returning applicants, you will definitely want to choose from other categories to continue. This leads you to payment page.
- **Payment**

On clicking your preferred programme, you are to make payment appropriately

**Note:** if you have a coupon code from any of our correspondent, kindly apply it before you go on to check out.

- After payment, check your registered email as vital information such as application code, confirmation of payment receipt and link for your application page would have been sent for you to continue to the next phase.
- Click on the link sent to your email to access your application form page and apply the application PIN to fill the form.
- Continue with the application and in case there is a need to save your application, you can save to continue later. A link would be generated and sent to your email to continue your application at your convenience. **Note:** this link will only be valid for 10 days.
- Fill the application form accordingly and then upload the required document based on your programme of choice.

**Note:** Passport photograph: should be a JPG file, of 75x75px or 100x100px and a picture size of 100kb.

- Submit
- Download a copy of your filled application form.

**Note:** For Postgraduate students, a reference link would be sent to your supplied referee.

**SIGNED**

**Caleb University ICT Directorate**

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